

## **Baltic Executive Programme: fall 2016**

### *Questions & answers concerning nominations and recruitment*

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#### **Who can nominate?**

The primary target group for the programme is local/regional government organisations in any of the EUSBSR member states (Estonia, Latvia, Lithuania, Poland, Germany, Denmark, Sweden & Finland); it is also the organisation that makes the nomination.

#### **Who can be nominated?**

From within each organisation we seek participation from 3-4 individuals drawn from the following three subgroups:

1. elected politicians with an agenda relating to local/regional development and/or territorial cooperation
2. directors with an agenda relating to local/regional development and/or territorial cooperation
3. strategists and senior planners in a decision making position with an agenda relating to either territorial cooperation or internal/external communication.

#### **What are the selection criteria?**

1. Preference is given to nominations which include representation from all three subgroups of participants, i.e. nominations which does not include elected politicians will stand a lesser chance to be accepted.
2. Preference is given to organisations with an established track record and/or genuine interest in Baltic Sea Region cooperation.
3. Preference is given to nominations which have a gender balance.

#### **How do we nominate?**

Please prepare a letter (e-mail) written by one contact person within your organisation that briefly presents the organisation and the three to four individuals that are nominated; send to [mikael.olsson@si.se](mailto:mikael.olsson@si.se) no later than 3 October.

**What documentation is needed?**

Accompanying the letter where you present the organisation and nominated individuals please attach curriculum vitaes for the individuals in question as well as contact information (e-mail and direct phone number) for all individuals.

**Is there a more detailed programme available?**

A detailed programme is under development and will be posted when ready; for an indication of the type of contents, see leaflets for the pilot programme on [si.se/bep](http://si.se/bep) (click on "pilot programme"). For planning purposes, module one (World Trade Center in Malmö) will run from app. 10 am on 26 October until 1 pm on 28 of October; module two (Grand Hotel Sopot) will run from 10 am on 5 December until 3 pm on 7 December.

**How many participants will be selected?**

The ambition is to admit approximately 10 organisations from the EUSBSR member states; making for a group size of some 30+ individuals.

**When will decisions be made?**

Decisions will be made and communicated during the week ending 7 October.

**Is it possible to be nominated more than once?**

If you were nominated for the pilot programme but did not attend, you and your organisation are eligible to nominate yourselves for the current programme.

**What does it cost to attend?**

Participation is free of charge and includes meals, accommodation and tuition; the Swedish Institute also covers the cost of the airfare to and from Malmö/Copenhagen and Gdansk, respectively (local transport to and from the airports is covered by participants).

**What is required for me as a participant?**

In addition to a genuine interest for the topic of the programme we expect participants to have made preparations in accordance with instructions prior to the first module; also in the interim between modules some "homework" will be assigned. We also expect participants to be able to attend both modules.

**Further questions?**

For all matters pertaining to the content of the programme and admissions, please do contact Mikael Olsson ([mikael.olsson@si.se](mailto:mikael.olsson@si.se)); for practical matters pertaining to logistics (after admission), please contact Linda May Dahlström ([lindamay.dahlstrom@si.se](mailto:lindamay.dahlstrom@si.se)).

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